

TIOGA COUNTY DEPARTMENT OF MENTAL HYGIENE  
**PWDD SUBCOMMITTEE MEETING**  
OF THE TIOGA COUNTY COMMUNITY SERVICES BOARD  
**APPROVED**

Subcommittee meeting date: June 13<sup>th</sup>, 2023  
Via Hybrid

Member Evelyn Vavra  
Attendance: Tina Lounsbury  
Gabriella Ayers  
John Crosby  
Gayle Pado  
Jamie Kelly  
Matthew Rouff  
Shannon Westbrook

Guest David Kudgus  
Attendance: Karlene Marlowe  
Emily Jackson  
Tricia Tomm  
Teresa Edwards

Mental Hygiene Susan Graves, Secretary to the Director (minutes)  
Staff Attendance:

Meeting called to order at: 9:07am

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Topic: Review of May 2023 Minutes – Not reviewed

Category: Presentation

Topic “Putting People First”

Discussion: David Kudgus, Local School Transition Coordinator for Regional Office 2 and Karlene Marlowe, an Employment Coordinator for Employment services gave a presentation on kids transitioning out of school to adult services. The presentation is attached for informational purposes.

The group found the information very helpful and thanked David & Karlene for their time.

Status: Informational – Complete

Category: Reports

Topic: DDSO/DDRO Report – Jamie Kelly

Discussion: Updates:

- NYS Budget
  - Received a 4% cost of living adjustment
  - Combined COLA increase of 9.4% (this year and last year)

Status: Informational – Complete

Topic: Achieve Report – Matthew Rouff & Shannon Westbrook

Discussion: Updates:

- Taking referrals for programs (e.g., DayHab)
- Taking referrals for Community Services for Brome & Tioga Counties
- Summer Program for IEP & OPWDD eligible children

Status: Informational – Complete

Topic: FSS Report – Gayle Pado

Discussion: Updates:

- Statewide Council meeting on 6/21/23
- New leadership & Co-Chairs
  - Gayle is one of the co-chairs
- Working on relationship collaborations
- Subcommittee developed
- RFP provided over \$400,000 in funding for services
- Looking at numerous areas to help families

Status: Informational - Complete

Topic: Rackers – Gayle Pado

Discussion: Updates:

- Autism Lending Library Sensory Space Grand Opening (flier attached)
  - Wednesday, June 14<sup>th</sup>, 2023, from 5-7pm
  - Washington Gladden location
  - Open for everyone
  - Library of few books but lots of stuff
  - Hours of operation to be posted soon
  - Next Goal: Mobil Library
- Staffing
  - A lot of openings needing to be filled
- Rackers currently has a wait list

Status: Informational - Complete

Topic: CCO Reports

Discussion: Updates:

Prime Care – Tricia Tom

- Preparing for the Public Health Emergency to end
- No Care Manager vacancies at this time
- Celebrating 5-year anniversary as a CCO

ST Connects – Emily Jackson

- Preparing for the Public Health Emergency to end
- Cortland/Ithaca Supervisor position open
- Consents updated
- Staffing pretty stable
- Continuing to do intakes

Life Plan – Not present

Status: Informational - Complete

Topic: Self-Advocacy – Not Present

Topic: Catholic Charities – Gabby Ayres

Discussion: Updates:

- Prom coming up on 6/21/23
- Currently have a wait list
- Looking for Staff for Tompkins/Tioga

Status: Informational - Complete

Topic: Other Business

Discussion: Updates:

- County Plan
  - Please send any changes/suggestions/updates to Lori Morgan
  - Must be submitted to the State at the end of the month
- No meeting in July

Status: Informational – Complete

Adjournment: There being no further business the meeting adjourned at 10:55am. The next meeting is scheduled for Tuesday, August 8<sup>th</sup>, 2023, at 9:00am.

