

**LEGISLATIVE COMMITTEE REPORT
TIOGA COUNTY OFFICE OF REAL PROPERTY TAX**

August 8, 2017

LEGISLATORS PRESENT: Committee Chair Huttleston, Legislator Mullen,
Legislator Standinger, Legislator Sullivan

EX-OFFICIO PRESENT: Chair Sauerbrey

GUEST: Rita Hollenbeck, John Holton, Bernadette Toombs, Kristine Kwiatkowski

ACCEPTANCE OR CORRECTION OF LAST COMMITTEE MINUTES: Motion to approve June's committee meeting. Motion was made by Legislator Sullivan, and seconded by Legislator Standinger; all in favor Aye. Real Property did not have a committee meeting in July.

FINANCIAL STATUS: Real Property Revenue to July 31, 2017 is \$ 4,992.90. Total revenue for July was \$ 63.00 and total expenses were \$ 2,845.07. Please refer to attached breakdown for expenses and revenues.

JULY HIGHLIGHTS:

Preparing for the upcoming 2018 budget. Quote from MRB for mapping services has a \$1,000 increase for 2018 and the cost will be \$33,000. Training/All Other expense was increased to \$1,500 for additional assessment training for new employee. Refer to attached 2018 budget report with notes. Overall tentative 2018 budget has a decrease of 26%.

Prepared and delivered Village of Owego Tax bills.

Sent School Districts their Final Rolls and Exemption Impact Reports

NEW BUSINESS:

Preparing to print school tax bills and tax rolls. Currently we print for 8 school districts.

Tax Collection Software Initiative status:

We had 3 vendors submit bids at the 7/21/2017 bid opening. Bid tabulation was posted on the county's website. We had 6 vendors requesting RFP packages. It was decided to re-post the RFP to see if more vendors will submit bids. Next bid opening will be Friday 9/1/2017 at 3:00pm. Revised RFP was posted on the county's website on 8/7/2017.

**Terie Huseby, CCD, Director
Tioga County Real Property Tax Service**