

**INFORMATION TECHNOLOGY
COMMITTEE MEETING MINUTES**

April 4, 2017

Legislators Present: Loretta Sullivan, Tracy Monell, Mike Roberts, Richard Huttleson and Martha Sauerbrey

Meeting Date and Time: April 4, 2017 at 10:45AM

Staff Present: Douglas Camin, Director of Information Technology and Communication Services, Lisa McCafferty, Director of Public Health and Chris Silvestri, Records

A motion was made by Legislator Monell to accept last month's Committee Meeting minutes and seconded by Legislator Sullivan.

Budget Status:

Mr. Camin stated that the budget is looking good.

Status of Projects:

- a. **Fixed Assets:** Mr. Camin stated that Mary Hogan received the Auditor's depreciation report. Mary is now working on matching up fixed assets to their report.
- b. **TCMEE:** Rich Dixson is working with Maureen Dougherty to get the Minutes and Resolutions into Munis.
- c. **SSRS:** Mr. Camin stated that reports are continuing to be requested from the Departments.
- d. **ESS:** No new news
- e. **New Hiring:** Nothing new to report.
- f. **Records Purging:** Chris Silvestri was given the authorization for the accounts she needs for purging information.
- g. **Miscellaneous:**
 - 1. **Fiber Optics Ring construction:** A payment was needed, but because of Dick LeCount's retirement and no new EMO Director, Sheriff Howard made the necessary payment. Mr. Camin was asked to touch base with the EMO Director, Bob Williams and Diane Rockwell in a couple of week, to inform them of what is going on.

2. Southern Tier Network Buildout: Mr. Camin met with George White last week. Mr. White wanted to find out where he would be able to bring in the fiber optics lines into 56 Main Street. Legislator Sauerbrey ask for a map of the locations of the fiber optics. Mr. Camin will send maps to all

3. Camera System: Cameras have been deployed at 56 Main Street. There will be three levels of users. The 1st Level would be view live, 2nd Level would be view live and recorded and the 3rd Level would be view live, recorded and admin.

Open Discussion:

- 1.** Legislature Sauerbrey wanted to know what Committee does, Emma Sedore, the Historian report to.
- 2.** Legislature Sauerbrey mentioned that Bill Ostrander, GIS gave a presentation about GIS and what it can do at the Leaders Meeting last week. What a great job he did.
- 3.** Legislature Sullivan said that she heard from Sheri McCall, Tioga Employee. She was very grateful to ITCS for the help and support they gave for the Job Fair.
- 4.** Mr. Camin was asked about a Reso he had going to the Legislators. He asked that that be discussed in Executive Session.

Meeting was adjourned to Executive Session at 11:12 AM

Motion made by Legislator Monell and seconded by Legislator Sullivan.

Executive Session was adjourned at 11:30 AM

Motion made by Legislator Monell and seconded by Legislator Sullivan.

Respectfully Submitted
By
Christina M. Silvestri